

U.S. Mission to the United Arab Emirates
U.S. Embassy Abu Dhabi – U.S. Consulate General Dubai

**Warden Message # 1/2010: Consular Services in Al Ain January 20, 2010 and
Martin Luther King Day Closure January 17, 2010**

To U.S. Citizens in Abu Dhabi and Al Ain District:

Consular Services in Al Ain

The consular section of the U.S. Embassy is pleased to announce a visit to Al Ain on Wednesday, January 20, 2010. The venue is the American Studies Corner (ASC) in the UAE University Zayed Central Library. Consular staff will provide routine American citizen services and be available for consultation between 10 a.m. and 1 p.m. Services will include:

Acceptance of passport applications

Complete instructions on passport applications, including forms, can be found online at <http://travel.state.gov>.

Application forms are also available at the American Studies Corner (ASC). (Write your Al Ain P.O. Box for "Mailing Address" and your U.S. address for "Permanent Address.") You may elect to have your passport sent to you by Emirates Post courier (EmPost) instead of collecting it at the embassy. The new passport will be ready after about 15 days (EmPost delivery charge is 20 dirhams COD).

- Bring your current passport and a copy. We will keep yourcancel it, and send it with your new passport by EmPost after about 15 days. If you would like to keep your old passport in the meantime, you must collect your new passport at the Embassy.

- Bring 2 photos that meet the requirements on the form (2" x 2").

- Applicants under the age of 16 must also appear in person, provide an original birth certificate (or a certified copy), and both parents must accompany and sign for the child's passport (parents must bring their passports and copies also). If one parent is out of the country, the other parent must present an original notarized consent form (see http://travel.state.gov/passport/forms/ds3053/ds3053_846.html).

- Passports application cost AED 278.00* for most adults and AED 315.00* for minors under the age of 16. For detailed fee information, please refer to the passport information at <http://travel.state.gov>.

Addition of extra pages into passports

- The application form for Additional Visa Pages is available online and also at the ASC. <http://foia.state.gov/FORMS/Passport/DS4085.pdf>
- Bring your passport and the application form
- Your passport will be ready after about 2 days; either will be sent to you by Emirates Post courier (EmPost) or to be collected at the embassy. (EmPost delivery charge is 20 dirhams COD).
- Applicants under the age of 16 must also appear in person, provide an original birth certificate (or a certified copy), and both parents must accompany and sign for the child's additional visa pages (parents must bring their passports and copies also).
- There is no cost for this service.

Notarial services

- Execution of affidavits, attestations, powers-of-attorney, etc.
- Bring an original photo I.D.
- Notarial services cost AED 111.00, additional notarials cost AED 74.00

Authentication of documents

- In most cases, we can authenticate a U.S document provided that it has gone through the first part of the authentication process and is already certified by the U.S. Department of State in Washington, DC. Please note that we cannot authenticate educational documents issued by non-accredited institutions. For more information, see http://uae.usembassy.gov/us_document_authentication2.html.
- We can authenticate a UAE document provided that it has already been authenticated by the UAE Ministry of Foreign Affairs.
- Cost is AED 111.00

Registration of citizens/Warden Information

- Warden information can be found on our website <http://uae.usembassy.gov/>
- Registration can be done online at <https://travelregistration.state.gov/ibrs>
- Subscribe or unsubscribe to warden messages <http://uae.biglist.com/sub/>

* Please bring exact change to avoid inconvenience. We are unable to accept checks or credit cards.

For directions to the venue, please call 03 704 3201 or 03 704 3226 between 8 a.m. and 2 p.m. For consular questions, email us at AbuDhabiACS@state.gov.

Please pass this notice to any U.S. citizen in the Al Ain district.

Holiday Closings

The U.S. Embassy in Abu Dhabi and the Consulate General in Dubai will be closed on Sunday, January, 17, 2010 in observance of Martin Luther King Day.

In Case of Emergency

In the event of an emergency, such as the death or arrest of an American citizen, the Embassy stands ready to assist 24 hours a day. You may contact the duty officers at (+971) (2) 414-2500.

The U.S. Embassy in Abu Dhabi is located in the Embassies District, Plot 38, Sector W59-02, Street No. 4, P.O. Box 4009. Telephone: (+971) (2) 414-2200, fax: (+971) (2) 414-2241, email: abudhabiacs@state.gov, on the web: <http://abudhabi.usembassy.gov>. For after-hours emergencies in Abu Dhabi, call (+971) (2) 414-2500 and ask for the Abu Dhabi Duty Officer.

The U.S. Consulate General in Dubai is located on the 21st floor of the Dubai World Trade Center, P.O. Box 9343. Telephone: (+971) (4) 311-6000, fax: (+971) (4) 311-6213, email: dubaiwarden@state.gov, on the web: <http://dubai.usconsulate.gov>. For after-hours emergencies in Dubai or the Northern Emirates, call (+971) (2) 414-2500 and ask for the Dubai Duty Officer.